

Venue Hire at Lewes House

Meetings Rate

Hourly Charge (Monday – Friday 0900-1800)

Room:	Capacity	Price
Garden Room + Garden	Up to 30 people	£75 per hour
Garden Room only	Up to 30 people	£40 per hour
Warren Room	Up to 60 people	£55 per hour
Business Room	Up to 40 people	£40 per hour
Garden only		Negotiable

Minimum of 2 hours hire

Bookings after 1800 attract a £15 per hour surcharge up to 2300

Exhibition Rate

Daily charge (Monday – Friday 0900-1800)

Room:	Daily Rate (Monday – Saturday 0900-1800)	Saturday Surcharge (0900-1800)
Warren Room Business Room	£150	£60
Complete Suite excluding Garden	£200	£60
Complete Suite plus Garden	Negotiable	Negotiable

Minimum of 2 days hire

Bookings after 1800 will attract a £15 per hour surcharge up to 2300

Weddings and Events Rate

Complete Suite including the garden	
1 hour hire	£450
2 hour hire	£700
4 hour hire	£1,400
8 hour hire	Negotiable

Maximum capacity 150

VAT does not apply

Notes

- Hire of the garden is negotiable depending upon the season and number of existing bookings.
- Cleaning costs are not included in the Weddings and Events rate. Separate arrangements will apply.
- We may consider venue hire on a Sunday, please liaise with the Events Officer.